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February 21, 2018

Dr. James A. Franklin, Interim Superintendent
John de la Howe School
1921 Gettys Road
McCormick, South Carolina 29835

Dear Superintendent Franklin:

On behalf of the Education and Cultural Subcommittee, thank you, and your staff for your recent presentation to the Subcommittee relating to John de la Howe's performance measures. In preparation for our next meeting, please respond to the following by March 26, 2018:

Performance

- For the last five years, what John de la Howe staff role has been responsible for ensuring PowerSchool data is entered, and pushed to the S.C. Department of Education at appropriate times? Does the current memorandum of understanding with McCormick County School District contain clauses designed to ensure continuity of student data for students at John de la Howe?
 - If so, please quote those clauses and explain how John de la Howe holds the district accountable.
- Please provide performance measure data for the Wilderness Program, including:
 - Measure name;
 - Measure type;
 - Target value for five measurement time periods;
 - Actual value for five measurement time periods; and
 - Reason for use of the measure.

- What entities, public or private, can the Wilderness Program be compared to?
 - Choose two of the measures listed above, and for those measures, which of these entities would be considered the best? Why is that entity the best?
 - For the entities determined to be the best, what steps have John de la Howe staff taken to learn from those entities?

Records Management

- Is the agency current with transferring records, including electronic ones, to the Department of Archives and History? If not, why not?
 - Please provide the Committee a copy of the agency's records management policy. If the agency does not have a records management policy, what is the agency's plan to create one?

Recommendations

- Please review the recommendations submitted in the agency's Program Evaluation Report and indicate if those recommendations remain current.
 - Following the template in the Program Evaluation Report, please provide any additional recommendations.

Marketing

- Prior to the admissions freeze, did John de la Howe have a marketing or outreach plan? If so, please provide it? If not, why not?

If these questions would yield responses that are not an accurate reflection of the agency or if additional time is needed to respond, please contact Committee staff. The Subcommittee looks forward to our next meeting, on April 5, 2018, to discuss the agency's recommendations.

Thank you for your service to the citizens of South Carolina and for your continued cooperation with the legislative oversight process.

Sincerely,



Joseph H. Jefferson, Jr.
Subcommittee Chair

cc: The Honorable Chandra E. Dillard
The Honorable Tommy M. Stringer
The Honorable Jay West